

स्वच्छ भारत, स्वस्थ भारत
एक कदम स्वच्छता की ओर

BY SPEED POST

No.4-4/2018-SPH,
Government of India,
Delhi Milk Scheme,
West Patel Nagar,
New Delhi-110008.

Date:04th June, 2019

M/s _____

SUBJECT:- Submission of sealed quotation/offer for Annual Maintenance Contract and stamping of 6 Nos. Weighing Scales of 200 & 300 Kg. capacity & Avery Make weigh bridge of 40 MT as per scope of work.

Sir,

It is to communicate that General Manager, Delhi Milk Scheme, West Patel Nagar, New Delhi-110008 has invited Tender Enquiry in the prescribed forms for Annual Maintenance Contract and stamping of 6 Nos. Weighing Scales of 200 & 300 Kg. capacity & Avery Make weigh bridge of 40 MT as per scope of work. Tender Enquiry containing detailed terms & conditions can be downloaded from Central Public Procurement – Portal website i.e. eprocure.gov.in/epublish/app. The Manual Tender shall be accepted. Tender documents must be accompanied with the original DD/Pay Order/Bankers Cheque of EMD along with tender offer.

You are requested to send quotation/offer in a sealed envelope so as to reach this office by 2.30PM on 28.06.2019 which shall be opened immediately thereafter by designated committee in the office of Dy. Manager (S&P) Room No.25 of Admin. Block, DMS. Interested party may also attend the enquiry opening. Late offer/quotation will be not be considered.

Please note that the unsigned offer/quotation, late offer and rates with overwriting will not be entertained.

This issues with the approval of General Manager, DMS.

Kindly acknowledge the receipt.

Yours faithfully,


(VIRENDER SINGH)
DY. MANAGER (S&P)
Tele Fax : 011-25877084

To,

The General Manager,
Delhi Milk Scheme,
West Patel Nagar,
New Delhi-110008.

Date: June, 2019

SUBJECT:- Submission of sealed quotation for Annual Maintenance Contract and stamping of 6 Nos. Weighing Scales of 200 & 300 Kg. capacity & Avery Make weigh bridge of 40 MT as per scope of work against the Tender Enquiry No.4-4/2018-SPH dated 04.06.2019-Regarding.

Sir,

I/ We hereby offer to undertake the job as detailed in the enclosed schedule at the rates given by me/us and I/We agree by all terms & conditions of Tender Enquiry No.4-4/2018-SPH dated 04.06.2019.

I have fully understood the instructions/conditions laid down in the schedule and have thoroughly examined the requirements. I am fully aware of the nature of the work to be done and I will take up the job strictly in accordance with the requirements given therein.

Further, I submit the requisite EMD of Rs.5,000/- in the form of DAC/TDR/PO/BKR Cheque No. _____ dated _____ issued by _____ (Name of the Bank).

Yours faithfully,

(Signature of the Party)

Name of the Party _____
Address : _____

Phone No _____

FIRST SCHEDULE TO TENDER ENQUIRY NO.4-4/2018-SPH

1. Description of Job : AMC and stamping of 6 Nos. Weighing Scales of 200 & 300 Kg. capacity & AMC and Stamping of 40 MT (9X3 M) Avery Make Weigh Bridge Model No. E-1210 S.No.14ES- 00134
3. EMD to be deposited : Rs. 5,000/-
4. Security Deposit required : 10 % of the total value of the contract

The rates may be quoted in the following table:-

S. No.	AMC and stamping of 6 Nos. Weighing Scales of 200 & 300 Kg. capacity	Capacity	AMC & Stamping Rates Per Year
1.	3205CLE, F-76624	200 Kg	
2.	3205CLE, F-76625	200 Kg	
3.	3205CLE, F-76630	200 Kg	
4.	3205CLE, F-76631	200 Kg	
5.	3205CLE, F-76632	200 Kg	
6.	3205CLE, C-654318	300 Kg	
7.	AMC and Stamping of 40 MT (9X3 M) Avery Make Weigh Bridge Model No.E-1210 S.No.14ES- 00134	40 MT	

Special Terms & Conditions are as under:-

- Goods & Service Taxes:** Goods & Service Tax shall be paid extra by DMS on production of documentary evidence. TDS shall deducted as per rules.
- EMD Deposit:-**The party has to submit the EMD of Rs.5,000/- in the shape of Demand Draft/FDR/ Banker Cheque in favour of General Manager, DMS along with the tender offer. The tender offer shall not be accepted without accompanying the EMD. The firm registered with NSIC, SSI/ MSME etc. for relevant category of services/work etc are exempted from submitting the EMD and tender fee as per Government Rules. Proof may be enclosed. Micro and Small Enterprises registered with District Industries Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises are exempted from depositing Tender Fees & EMD. Proof of registration as Micro and Small Enterprises for relevant category of services/work may be enclosed.
- Site Visit:** Before quoting the rates, the contractor may visit Delhi Milk Scheme to access quantum of work for carrying out the job in time. Any clarification required may be got from SDE/DE on any working day between 10 am to 4 pm. No request/excuse will be considered after opening of tenders.
- Period of Contract:** The contract shall be awarded initially for a period of one year from the date of issue of the job order which can be further extended up to three years on year to year basis depending upon the satisfactory performance and at the sole discretion of General Manager, DMS.

Contd...../-2

5. **Annual Rate Hike:** An annual Hike of 5% shall be allowed to the party for the extended period.
6. **Security deposit:** The Contractor shall have to deposit 10% security amount of total contract value within 15 days of award of contract for due performance of contract in the shape of DD/PO/Banker Cheque/FDR/TDR obtained from Nationalized Bank in favor of General Manager, DMS. The Security Amount shall be refunded after successfully completion of the contract period and on submission of a "No demand certificate".
7. You have to get the above weighing scales verified and stamped from the Weight and Measurement Department, as and when these scales are due for inspection and verification. Photocopies of the verification certificate may please be made available to our Sr.D.E. for record.
8. You shall be required to do periodical service including inspection, test and adjustment of weighing scales four (4) times in a quarter. Between the above quarterly visits, in case of any emergency you shall also attend such calls on free of cost, within two working days of lodging the complaint on phone.
9. The worn out spares if found during the period of AMC shall be replaced by you on free of cost basis.
10. **Payment terms:** The payment shall be made on quarterly basis. The contractor is required submit the bills after completing three months period and duly Certified by SDE/DE to AO (I) Store Payment Section for arranging payment.
11. **Statutory Requirement:** The contractor is required to abide by all statutory requirements as per Law applicable during the contract period.
12. **Modification:** In case of any hardship/operational problems faced by either party (i.e. contractor or DMS). General Manager, DMS have the right to add/modify any conditions in the public interest by recording reasons to this effect.
13. **Short Close of Contract:** The said contract can be short closed/cancelled at any time without assigning any reason at the sole discretion of General Manger, Delhi Milk Scheme.
14. **Manual Tender:** Manual tender shall be accepted.
15. **Validity of Tender:** Your Tender offer should be valid for a period of 90 days from the closing date of tender.
16. **Jurisdiction:** All dispute arising out of or touching on the contract shall be subjected to the jurisdiction of the court of Union Territory of Delhi only.

I/we hereby append my/our signatures in verification of our rate offer and in full acceptance of the terms & conditions stipulated in this first schedule to tender enquiry.

(Signatures of Tenderer)

Name _____
Address _____

Phone/Fax _____
Dated _____ Place _____